

# **Admissions policy**

## **Statement of intent**

It is our intention to make our nursery accessible to children and families from all sections of the local community.

## **Aim**

We aim to ensure that all sections of our community have access to the nursery through open, fair and clearly communicated procedures.

In order to achieve this aim, we operate the following admissions policy.

We ensure that information about our nursery is accessible - in written and spoken form - and, where appropriate, in different languages. Where necessary, we will try to provide information in Braille, or through signing or an interpreter.

Our policy, with regard to a waiting list, may take into account the following:

- Date of birth - Siblings already attending nursery - Date of enrolment.

We do not charge any top up fees for Free Early Education Funded Hours.

There are no conditions attached to children attending Free Early Education Funded hours, either for 2 year olds, 3 / 4 year olds or those entitled to the additional 15 hour funding.

The nursery welcomes all members of family and supportive network for the children in their care, encouraging them to take an active role in the nursery

Little Paws Nursery is committed to treat every person with respect as an individual regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English. We welcome children and parents regardless of their physical or learning needs and aim to enable everyone to take a full and worthwhile part in the life of the nursery.

We monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place and that all children are treated as individuals.

We make our equal opportunities policy widely known.

**Signed: .....Manager/Owner**

**Dated: September 2016**

**Review Date: September 2017**