

MEDICATION POLICY

Where possible, we would ask that any medication your child may need, could be administered at home before or after the Nursery session.

If your child has medication, which has been prescribed by a doctor that needs to be given within the session, then the following is necessary: -

1. Medication must be clearly labelled with your child's name and in the original container.
2. Your child must have started the prescribed course of medication 24 hours before their return to nursery. This is to avoid any chance of an allergic reaction to the medication occurring at nursery.
3. Staff will only administer such medicines like Calpol, 4 hours into the nursery session (After 1pm) ensuring no mix up in doses is given in the morning before the nursery session. Calpol will only be used at nursery when absolutely necessary, for such things as teething or the end of a cold. If a child is more reliant on the medicine then we would encourage our parents/carers to keep their child at home and consult their doctor.
4. Parents/carers must fill in our medication book with all the details required and sign the declaration. They must also sign at the end of each session if medicine is administered.
5. A member of staff may be trained to administer certain medication, insurance policy permitting.

We will liaise with parents and other professionals about procedures where necessary.

Signed.....Manager/Owner

Dated: september 2015

Review date: september 2016